# **Renfrew-Collingwood Seniors' Society**

Renfrew-Collingwood Seniors' Society is a nonprofit, charitable organization incorporated on October 19<sup>th</sup>, 1976. The Society operates an Adult Day Centre three days a week (M, W & Th) which is funded by Vancouver Coastal Health. Our mission is to enhance the quality of life of aging adults within the community by promoting wellness and independence through the provision of a safe and caring environment.

We are currently looking for a part-time LPN to oversee the care plan for our individual clients. We are a unionized site (HEU) with excellent benefits.

### Job Summary:

The LPN performs duties within the competency guidelines and standards of practice outlined by the College of LPN's of BC and the current legislative scope of practice, in a community health setting.

### **Duties and Responsibilities:**

- 1. Assesses, plans, implements and evaluates nursing care to meet the needs of clients in accordance with competency guidelines within the established standards of practice and current legislative scope of practice.
- 2. Shares knowledge, provides direction, assignment and supervision to unregulated care providers as appropriate.
- 3. Provides input regarding clients' needs, performance, and progress. Attends multidisciplinary care meetings.
- 4. Performs nursing care and procedures and evaluates outcomes.
- 5. Encourages and assists clients in activities of daily living as required, such as feeding, lifts and transfers, bathing, skin care, oral hygiene, and toileting.
- 6. Administers medication to clients and provides medication reminders, in accordance with established policy and procedures.
- 7. Observes clients and their environments, and reports unsafe conditions and behavioral, physical and/or cognitive changes to supervisor.
- 8. Provides emotional support and feedback to clients and their families. Leads the caregiver support group on a monthly basis.
- 9. Completes and maintains related records and documentation such as progress notes, observations, cardex, and client charting. Reports problems and/or changes to designated staff.

- 10. Answers general inquiries by telephone and in person, and provides direction and routine information about programs and policies.
- 11. Plans, prepares and shops for refreshments for support group meetings.
- 12. Demonstrates methods and provides information to clients in relation to activities of daily living, housekeeping, meal planning and preparation, and grocery shopping.
- 13. Accompanies seniors on outings.
- 14. Organizes flu clinics as needed.
- 15. Provides or arranges for foot care to seniors by appointment or on an as needed basis
- 16. Attends staff meetings, in-service sessions and staff development.
- 17. Performs other related duties as assigned.

### **Qualifications:**

#### **Education, Training and Experience**

- Graduation from a recognized program for Practical Nurses
- Current full practicing licensure with the College of Licensed Practical Nurses of BC (CLPNBC)
- Class V BC Driver's License
- Certificates in CPR and First Aid
- Or an equivalent combination of education, training, and experience

## **Skills and Abilities**

- Ability to observe, recognize and chart changes in clients
- Ability to communicate with Case Managers and process referrals
- Physical ability to carry out duties of the position
- Ability to operate related equipment
- Ability to work independently and in cooperation with others.
- Ability to organize and prioritize
- Ability to establish and maintain rapport with clients

**HOW TO APPLY:** The application deadline is April 20<sup>th</sup>, 2009. Please send a cover letter and resume by email to: <u>dclarke@shawbiz.ca</u>

Salary: \$22.81 - \$24.75

Hours of Work – Mon, Wed and Thurs 9:00 am – 4:00 pm

Thank you for your interest. Only those selected for interview